



CEPAC

APPROVED MINUTES

March 17, 2005

Call to Order: Chair Russ Cherry called the meeting to order at 7:03 PM.

Attendance: Present: Russ Cherry, Teresa Chaves, Donna Wynne, Mike Berryhill, Brian Shreve, Tim Howard, Annell Spencer

Excused: John Pilger

Absent: Dave Harman

Staff: Americo Silvi, George Washburn

Liaison: Althea Polanski

Pledge of Allegiance

Minutes:

- Russ Cherry noted that Teresa Chaves did volunteer as chair of the joint CEPAC/City of Milpitas/Milpitas Unified School District Exercise Committee.
- Moved, seconded and unanimously approved with that change.

Citizen's Forum:

- Marilyn Hay, Library Advisory Commissioner, explained the proposed library parcel tax which consists of two measures. Measure A will continue the parcel tax in effect since 1994 at \$33.46 per parcel. Measure B, which requires Measure A to pass, will make up for funds taken by the State with an additional \$12 parcel tax. Both measures are for ten years. A mail-in ballot will be sent to voters in early April, due by May 3rd. Commissioner Hay provided handout material and asked CEPAC members to volunteer their time.
- Bill Dale, RACES Training Officer, thanked CEPAC for its support in establishing the Amateur Radio station in the portable building at Fire Station 1.

Announcements/Correspondence:

- Americo Silvi distributed applications and rules for the July 4th parade.

Approval of Agenda:

- Approval of the Agenda was moved, seconded and unanimously approved with no changes.

Staff Reports:

- See attached for staff report on RACES and SAFE programs.
- Russ Cherry initiated a discussion regarding SAFE Kits. Staff will check the expiration date on the water in the Kits and will confirm that SAFE Kits are still being advertised on cable channel 15. Staff will also investigate advertising SAFE Kits on the City web site and will contact the Milpitas Post regarding an article on the Kits.
- Russ Cherry initiated a discussion regarding the original SAFE program steering committee and expressed a desire to do something to recognize them in light of the success of the program.
- Automatic External Defibrillator (AED) Program. The program recommended by Milpitas Fire has been approved by the County Health Department. Americo Silvi will provide a copy of the approval to Russ Cherry. A program budget \$30,000 is in the proposed FY05/06 Fire Department budget. Russ Cherry suggested a letter of support for the program from CEPAC to the City Council which Americo Silvi will draft. Americo Silvi will notify CEPAC members when the matter is agendaized for the Council. Americo Silvi also committed to clarify the number of units planned to be deployed, the number to be converted from existing units and the number to be acquired along with related program costs. The level of planned training is yet to be defined.

Unfinished Business:

Reports

- Russ Cherry advised that neither PG&E nor Calpine is currently willing to make a donation to support the utilities shutoff placard at this time. Per Russ Cherry, this matter is to be tabled for some months until he contacts PG&E and Calpine again.
- Appointments and Vacancies. As requested by Russ Cherry, Americo Silvi reported that he has requested from the City Clerk's Office the names of persons who have applied for other commissions to see if any of them may be interested in a CEPAC appointment. Americo Silvi confirmed that a final version of revised CEPAC bylaws has yet to be published.
- Joint CEPAC/City/MUSD School Exercise (April 14th). The next exercise committee meeting is at 5:30PM on Thursday, March 31st in the Weller School library. It was reported that Bart Damele of Purchasing is working with Weller Assistant Principal Eric Lewis on lunch supplies. George Washburn reported that exercise message development is underway and that he is waiting for the classroom number to finish the messages. Brian Shreve reported that two classrooms will be involved but only one will contain "injured" students. Russ Cherry advised that the Business Partners for Emergency Preparedness (PEP) will again provide evaluators for the exercise.
- Care & Shelter Facilities. Tim Howard reviewed efforts to identify a second site in the west half of the city. Brian Shreve reviewed the Red Cross/MUSD shelter agreement which is still in effect. Brian Shreve said that MUSD may request the Red Cross to place an ark in Milpitas. Americo Silvi reported that he is continuing to discuss shelter issues with John Buckel of the Red Cross including feeding. Tim Howard noted that the dining facility in the new garage planned next to the new library was voted down by Council. He suggested and Russ Cherry concurred that CEPAC should consider sending a letter to Council asking for reconsideration of that decision. Chief Silvi will research this issue and respond to CEPAC members. Russ

Cherry asked Staff to research the likely numbers of persons who will be displaced from their homes in the event of a major earthquake.

New Business:

- As requested by the City Manager's Office, a survey was conducted of CEPAC members present regarding the inclusion of a non-denominational invocation at the beginning of meetings. Opposition to such an invocation, including a moment of silence in lieu of a spoken invocation, was unanimously rejected.
- Russ Cherry asked that the status of smoke detectors be on the next CEPAC agenda including sound level issues and talking smoke detectors.
- Americo Silvi gave a brief report on the status of the Emergency Volunteer Coordination program being implemented countywide.
- Medical Reserve Corps (MRC). Americo Silvi and George Washburn reviewed their findings after meeting with Morgan Hill regarding their MRC and after conducting research regarding the availability of retired medical personnel in the City. Based on their findings, Americo Silvi and George Washburn recommended against starting a MRC in Milpitas at this time. They will contact Cupertino OES regarding their pending MRC.
- Russ Cherry proposed investigating an ordinance to require shaker or flow valves for natural gas supplies to residences. Americo Silvi recommended that any such action be initiated soon given the level of pending development in the City. Russ Cherry reported that he has model ordinances on which to base a proposed ordinance for Milpitas. Americo Silvi will organize a meeting between Russ Cherry and the Fire Prevention Bureau regarding this subject. CEPAC members indicated consensus on this approach.

Adjournment: Meeting was adjourned at 8:25 PM.

Next Meeting: March 17, 2005, 7:00 PM, Milpitas City Hall Committee Room.

CEPAC Meeting

March 17, 2005
Staff Report

1. RACES Update

- RACES 2005 year-to-date volunteer hours: 60
- The newly established Amateur Radio station installed in the Fire Station 1 Portable has been open every Saturday morning, serving as a RACES recruiting and training aid.
- Two SAFE members in Team 2 earned Amateur Radio licenses and have joined Milpitas ARES/RACES, too.

2. SAFE Update

- SAFE 2005 year-to-date volunteer hours: 292
- SAFE Class 12 graduated 14 members on Saturday, March 5th; total SAFE membership is now 130
- A Communications Techniques workshop was taught in February to 24 SAFE members

3. 2005 SAFE Class Calendar

- Basic: Class 12A – April 7th through May 21st
Class 13 – September 15th through October 29th
- Advanced: First Aid Refresher – May 14th
Full Scale Exercise – September 17th
Shelter Manager Training – November 5th
- Recurring: Amateur Radio – Announced as available
CPR – TBD (June or July)
Operations Workshop – November 10th and 12th

Note: Basic Class 12A has been offered to the Summit Pointe HOA but may be cancelled if sufficient registrations do not occur.

4. Other

- A preparedness presentation was delivered by Fire OES to members of the Summit Pointe HOA on February 22nd.